How to send corrections to authors?

1. Log into the website using your user name and password. Then, click on “In Review”.

2. Click on the name of the article which has the “Peer Review” process done.
In "Editor Decision" section, select from the drop-down list the item "Revisions Required" and then click on "Record Decision".

In the pop-up screen, click on "Accept".
Next, click on “Import Peer Reviews”.

Click on “Send” to notify the authors about the changes they have to apply.